

# Infinite Source Church

[infinitesourcechurch.org](http://infinitesourcechurch.org)

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[www.facebook.com/smbf.topeka](http://www.facebook.com/smbf.topeka)



## Spirit-Mind-Body Fair

March 7<sup>th</sup> & 8<sup>th</sup>, 2020

Saturday 10am-7pm; Sunday 11am-5pm

At The Old Ag Hall Stormont Vail Events Center  
17<sup>th</sup> & Topeka Blvd

HERE IS YOUR CONTRACT FOR THE **March 2020**

**SPIRIT MIND BODY FAIR NUMBER 51**

**REGISTRATION:** A deposit of at least 50% will be appreciated, and you will still qualify for the Early Bird booking discount of \$15.00 if the balance is paid by January 31, 2020. **Registration deadline is February 15, 2020.** We will begin the program and set the presentation schedule at that time. Contracts received after this date cannot be guaranteed in the program, or web and Facebook sites, and will be charged a Late Fee of \$15.00. Getting your paperwork in before the deadline date will avoid the late charge. All spaces must be paid in-full before you set up your booth.

Regular booth spaces are \$175.00. Vendor spaces are 8' x 10' and will contain an 8 ft. table; Reader spaces are sized as required and will contain a card table, unless requested otherwise. Corner spaces are \$245.00 and are either 8' x 10' or 10' x 8' depending on location, and contain two 8 ft. tables. Each additional 8' x 10' space with table is \$90.00.

If you have a need to cancel please refer to Cancellations of Contract in the "Terms of the Show Contract and Rules and Regulations" on the back. There will be no refunds for cancellations **after February 15, 2020.**

**ADVERTISING:** We will have a heavy advertising schedule as usual, with billboards, radio, TV, newspaper, direct mail and store flyers, E-mail and web-media. Please send in writing how you would like to be represented in our website and Facebook pages (*please friend us on Facebook: SMB Fair Topeka*).

**Program Ads:** We'll copy your business card in the program for \$20; or a 5" x 4" (half page) for \$30, or a 5" x 8" (full page) for \$50. We no longer will create ads. Send an original business card or an ad design as you wish it to appear in the black-and-white program. If you send your ad copy electronically, it needs to be in high resolution. Feel free to bring fliers and business cards for our information table.

**ORDINATION:** All readers must be ordained ministers. If we don't have a copy of your ministerial credentials, please send a copy with your contract. You can get ordained on the internet at [www.ulc.net](http://www.ulc.net).

**CENTERING:** We encourage you to join in a brief grounding/centering/space cleansing ceremony before opening to the public each day. This is also the time for announcements. We appreciate your help in creating the good energy people expect of our fair.

**Blessings,**

The Spirit Mind Body Fair Committee

**Questions? Contact:** Liz at [smbftopeka@gmail.com](mailto:smbftopeka@gmail.com)

call or text 785-608-6552

## TERMS OF THE SHOW CONTRACT AND RULES & REGULATIONS

**Management:** This show is managed by the Infinite Source Church, Topeka, KS., hereinafter referred to as the "Show Management," which shall have the right, which it hereby expressly reserves, to make such rules and regulations as it shall deem advisable for the success of the Show, and to change and amend the same from time to time, which shall govern the proper conduct of said Show and the use of this contract and the space herein reserved by the Exhibitor. The Show Management's application and interpretation of the rules and regulations shall be final and conclusive.

**Contingencies:** The show management reserves the right to cancel this contract in case the specified premises shall be destroyed or so damaged as to render them untenable or unfit for use for the purpose specified, by fire or the elements or any other cause, or should any occurrence of circumstances beyond the control of the Show Management make impossible the fulfillment of its part of this contract: provided, however, that in the event of such cancellation, all payments previously made on this contract are to be promptly returned to the Exhibitor by the Show Management, and upon the return of the same the Show Management is to be released of any and all claims for damages, loss, costs or expenses sustained or incurred by the Exhibitor by reason of such cancellation.

**Eligible Exhibits:** The show management shall determine the eligibility of any company or product for the inclusion in this show.

**Participants Credentials:** All readers, seers, and advisors are required to be licensed or ordained ministers. Copies of the credentials of the reader or seer should accompany this application. Those readers who are not currently ordained may become ordained by contacting the Universal Life Church ([www.ulc.net](http://www.ulc.net)). Readers and vendors will be given passes to provide for admission to the show.

**Sub-letting Space:** Exhibitors may neither assign nor sublet the space covered by this contract. Exhibitor may not use the name of any other firm contributing to the exhibit without express written permission of Show Management in advance.

**Liability:** The Infinite Source Church and the Building Management shall not in any way be liable nor shall they be required to maintain insurance for any damage or loss, regardless of the cause of the same, either to person or property, sustained by the Exhibitor and or his employees and representatives except that liability which is mandatory by the Building Management.

**Cancellation of Contract:** In the event that Exhibitor would have need to withdraw from this contract, he may submit such withdrawal in writing and provide that the following condition is met: Exhibitor will be obligated to pay fifty percent (50%) of total space rental if notification is received 30 days prior to the Show. In all cases deposits will be forfeited if notification of withdrawal is given less than 30 days from the move in date.

**Use of Space:** The space of the Exhibitor is to be used solely for the purpose set out in this contract with the Show Management. Printed materials, advertising, souvenirs, etc. may be distributed only from the Exhibitors space and the advertising tables provided for the show. Any change in the use of space from that disclosed in this contract must be approved in advance by Show Management.

### **Installation and Removal of Exhibits:**

- A.** Move in and removal of exhibits will be at specified times only. These times will be mailed to exhibitors two weeks prior to the show.
- B.** Exhibits are to be installed and removed at the expense of the Exhibitor, No exhibit is to be installed until the space rent is paid in full: except with prior written approval of Show Management.
- C.** All exhibits must remain in place until after the end of the show, and all exhibits must be removed by the end of the move out period.
- D.** All decorations must be flame proof, and pass inspection by designated authorities; Exhibits must conform to all local rules and building codes for the building in which the show is held.
- E.** Exhibitor shall not allow nails, screws, or tacks to be driven into the building walls or pillars, nor deface the building in any way.

**Governing Laws:** Exhibitor agrees to abide by all Federal, State, and Municipal laws, regulations, ordinances and rules governing the show. (No animals on premises by order of KSBH, except service dogs As per Title II of the Americans with Disabilities Act of 1990 (42 U.S. C. 12131

# SPIRIT-MIND-BODY FAIR

MUST CHECK



\_\_\_ Reader \_\_\_ Aura/Art \_\_\_ Vendor  
\_\_\_ Body \_\_\_ Energy/Healer \_\_\_ Music

March 7<sup>th</sup> & 8<sup>th</sup> 2020

Saturday 10 am – 7 pm Sunday 11 am – 5 pm

**Personal Information** (print legibly or type)

**NAME:** \_\_\_\_\_ **Phone** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
Street City/State/Zip

E-MAIL \_\_\_\_\_ FIRST NAME of \_\_\_\_\_  
ALL Booth Attendants

## PROGRAM INFORMATION

In 15 words or less describe your business & provide information as you wish it to appear in our fair program

**BUSINESS NAME:** \_\_\_\_\_

**Name of Owner:** \_\_\_\_\_

**Business description:** \_\_\_\_\_

**E-mail** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**Website** \_\_\_\_\_

Would you like to give a presentation? YES – NO; Title/Description: PLEASE ATTACH COPY OF TITLE & DESCRIPTION

## **Space Rental and Ads**

Circle your **table** &/or **ad** choice and enter amount in column

- 1 – table    2- tables    3-tables    4-tables    5-tables  
\$175    \$265    \$355    \$445    \$535 ..... \$ \_\_\_\_\_
- Corner Square    Corner +1    Corner +2    Corner +3  
\$245 (2 tables)    \$335    \$425    \$515 ..... \$ \_\_\_\_\_
- Early Bird discount if paid in Full by Jan. 31, 2020 ..... - \$15.00.... \$ \_\_\_\_\_
- **Late Charge** – If application sent after Feb. 15, 2020 ..... + \$15.00.... \$ \_\_\_\_\_
- Extra 8' Tables ..... \$25.00 ea. \$ \_\_\_\_\_

**PROGRAM AD:** Business card size **\$20**; 5"X4" (1/2 pg.) **\$30**; 5"X 8" (full pg.) **\$50**

**\*\*We no longer will design ads. Send ad as you wish it to appear in program** ..... \$ \_\_\_\_\_

**TOTAL:** \$ \_\_\_\_\_

**Amt. Paid:** 50% due now..... \$ \_\_\_\_\_ **Balance due Feb. 15, 2020** \$ \_\_\_\_\_

I hereby agree to the terms of this contract listed on TERMS OF THE SHOW CONTRACT AND RULES & REGULATIONS included in mail.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Make check payable to **Infinite Source Church**  
Mail to: c/o **739 SW Vesper St, Topeka, KS 66606**

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_ Bal. Due \_\_\_\_\_



1. Please send to [smbftopeka@gmail.com](mailto:smbftopeka@gmail.com) any information, links, pictures, etc. that you want posted on the web pages for the Fair. Otherwise, your Facebook and Website listings will be only what is listed in the program. We will not write your ads, so make certain the sentences are complete with good grammar.

2. For The Fair Program:

With any **paid ad** placed in the Fair program, additional text for an offer or coupon may be added. Offers or coupon specials must be written using 30 words or less. Please use the space below for ad copy:

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**Would you like to give a presentation?** YES – NO; Title/Description: PLEASE ATTACH COPY OF TITLE & DESCRIPTION

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**Table/Sitting Request:** Please check dots for those that apply.

- ☐ Same booth as last fair
- ☐ Different Booth
- ☐ People to be near:
- ☐ Other: